

## SINGLE CONTROL/DUAL CONTROL INITIATOR WITH HARD TOKEN

As an initiator of an ACH transaction or file, you will enter the One Time Password generated by your hard token. Your 4 digit PIN will not be required.

NOTE: For those under dual control, the Approver will not need to enter a One Time Password.

### STEP 1

Click on the "**Show**" tab at the right corner to open instruction panel.

- Press the **button** on your hard token to generate your **one time password**.
- Enter **one time password**.
- Click the "**Complete Challenge**" button.

### Security challenge

A one-time password security challenge is required to complete this transaction.

**One-time password instructions** Hide ▲

To generate a one-time password using your token, follow these steps:

1. Press the ◀ button
2. Token will display the **one-time password**, enter it below

**One-time password \***  SHOW

\* Indicates required field

Complete Challenge Cancel