

## DONATION REQUEST FORM

Request Date:			
<b>Contact Information</b>			
Name of Organization:			
Contact Name:		Position/ Title:	
Physical Address:			
Mailing Address:			
City/ State:		Zip Code:	
Telephone number:		Fax:	
Email address:			
Website Address:			
Tax ID #		Tax Exempt #	
<b>Organization Information</b>			
What is the organization's mandate, goals and/or mission statement? (Please attach mission statement)			
Type of Organization:	Profit <input type="checkbox"/>	Non-Profit <input type="checkbox"/>	
What is the primary focus of the organization?			
<input type="checkbox"/> Education <input type="checkbox"/> Healthy Living <input type="checkbox"/> Community Awareness <input type="checkbox"/> Quality of Life <input type="checkbox"/> Improvement of the Hispanic Community <input type="checkbox"/> Sustainability/ Eco-friendliness			
What geographic area/ community does the organization/ event benefit?			
<b>Event Information</b>			
Event Name:			
Event Date:		Event Time:	
Location:			
<b>Nature of Request</b>			
Type of request:			
<input type="checkbox"/> Monetary <input type="checkbox"/> Volunteering			
Amount of funds requested:		Deadline by which donations are required:	
How will donations be used?			
Who will benefit from this donation?			



Bank Recognition	
Please describe how VBT will be recognized during, before and/or after the event/sponsorship (Program inserts, advertisement, etc.):	
What type of recognition will be available, if any, at the event?	
<input type="checkbox"/> Signage opportunities <input type="checkbox"/> Media exposure <input type="checkbox"/> Additional marketing & promotional tie-ins <input type="checkbox"/> Opportunities to promote our products and services <input type="checkbox"/> Opportunities to distribute promotional materials	
What materials do we need to provide for involvement? (Logos, banners, promotional items, speaker, etc.)	
Will a VBT representative need to be present at the event? If so, in what capacity?	

In order to consider your sponsorship request, please provide the following materials:

Checklist

- Sponsorship Request Form
- Request Letter
- Signed W-9 Form
- Mission Statement

Please send your completed application to:

Vantage Bank Texas  
Attn: Marketing Department  
P.O. Box 1700  
McAllen, TX 78505

You can also choose to email your completed documents to:  
[Department-Marketing@vantage.bank](mailto:Department-Marketing@vantage.bank)